



Show Information

International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

Official Service Contractor

GES Exposition Services	Phone (in USA):	800.475.2098
7050 Lindell Road	FAX (in USA):	866.329.1437
Las Vegas, NV 89118-4702	International Calls:	702.515.5970
Email: servicenter@ges.com	International Faxes:	702.263.1520

Show Information

Backwall Drape:	Blue / White / Blue
Sidewall Drape:	Blue
Exhibit Hall Carpet Color:	Blue / Gray
Booth Size:	8' x 10'
One-line ID Sign (7" x 44") Provided Automatically	

Important Dates *Be sure to check all order forms for **additional** deadlines.*

Monday, September 5	Discount Deadline for orders received with payment
Monday, August 22	Advance Shipments may begin arriving at Warehouse
Wednesday, September 14	Last day for Advance Shipments to arrive at Warehouse without surcharges
Sunday, September 18	8:00 am - 3:00 pm / Direct Shipments may arrive at Exhibit Site
Sunday, September 18	Installation 8:00 am - 3:30 pm
Sunday, September 18	Show Hours 5:30 pm - 8:00 pm
Monday, September 19	11:00 am - 5:00 pm
Tuesday, September 20	11:00 am - 3:00 pm
Tuesday, September 20	Dismantle 3:30 pm - 8:30 pm
Tuesday, September 20	Carriers must be checked in by 7:00 pm
Tuesday, September 20	All exhibitor materials must be removed by 10:00 pm

Shipping Addresses

Advance Shipments to Warehouse	c/o GES Exposition Services 491 'C' Street Chula Vista, CA 91910	Shipments should arrive on or before: September 14, 2005
Direct Shipments to Exhibit Site	c/o GES Exposition Services Sheraton San Diego Hotel & Marina 1380 Harbor Island Drive San Diego, CA 92101	Shipments will be accepted beginning: September 18, 2005

GES Servicenter®

GES is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture, Cleaning, and Material Handling.



Payment & Credit Card Charge Authorization

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

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DEADLINE DATE:
September 5, 2005

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and material handling, not covered by your initial payment.

Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment — GES Exposition Services accepts MasterCard, Visa, Discover, Diners Club, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. *Exhibitors will be charged a \$25.00 fee for returned NSF checks.*

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. GES must receive your certificate by the deadline date on the order forms; otherwise tax will appear on your invoice.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order.

*If you wish to purchase coverage for excess declared value, please see Material Handling Form (R-2).

Bank wire transfer information:

GES Exposition Services
c/o Bank of America, Illinois
231 La Salle Street
Chicago, Illinois USA 60693
Account # 7188-1-01819 ABA#071000039
Telephone # (312) 828-8285

To properly credit your account, send the following information to the GES address listed on the order forms:

- exhibiting company name, show name, and booth number
- date and amount of transfer
- bank and country where transfer originated

If you have any questions regarding our payment policy, please call GES National ServicenterSM at 800.475.2098 or visit the GES Servicenter[®] at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check, or bank wire transfer, however, **we require your credit card charge authorization to be on file with GES.**

You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

Credit Card Charge Authorization (All Information Must Be Provided)

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- MasterCard
- VISA
- Diners Club
- Discover
- American Express

- Corporate
- Personal

Account Number

Account Number

CARDHOLDER'S NAME PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS CITY

STATE ZIP COUNTRY

PLEASE SIGN

CARDHOLDER'S SIGNATURE

Calculation of Orders

	TOTAL
Exhibit System Rental	\$
Furniture & Accessories	\$
Standard Carpet	\$
Custom-Cut Carpet	\$
Hanging Sign & Truss	\$
Cleaning	\$
Labor	\$
Material Handling	\$
GES Electrical	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

GES Exposition Services, Inc. Federal ID #59-1008863
GES is exempt from backup withholding tax.

To simplify payment, send a check payable to GES Exposition, Inc. for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of \$

Enclosed is a check in the amount of \$

Check No. Dated

I agree in placing this order that I have accepted GES' terms and conditions of contract.

PLEASE SIGN

CARDHOLDER'S SIGNATURE

COMPANY EMAIL ADDRESS BOOTH NUMBER

ADDRESS STREET CITY STATE ZIP COUNTRY

PHONE FAX PURCHASE ORDER NUMBER

AUTHORIZED CONTACT SIGNATURE AUTHORIZED CONTACT - PLEASE PRINT DATE

X

SAVE TIME WITH GES ONLINE AT: www.ges.com



3rd Party Billing Request

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

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You may arrange for a third party to handle your display and be billed for services. GES will agree to this arrangement if the third party has a satisfactory payment record with us. **Both Firms** must complete this form, including **Third Party Credit Card Charge Authorization below**. Return form by the deadline date.

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt. GES Terms & Conditions of Contract apply to both the Exhibiting Firm and Third Party Representative.

Exhibiting Firm

EXHIBITING FIRM

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

AUTHORIZED SIGNATURE _____

AUTHORIZED NAME (PLEASE PRINT) _____

Third Party

THIRD PARTY

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

AUTHORIZED SIGNATURE _____

AUTHORIZED NAME (PLEASE PRINT) _____

Credit Card Charge Authorization (All Information Must Be Provided)

PROVIDE EXPIRATION DATE **EXPIRATION DATE** MasterCard
 VISA
 Diners Club
 Discover
 American Express

Corporate
 Personal

Account Number _____ - _____ - _____ - _____

CARDHOLDER'S NAME _____ PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS _____ CITY _____

STATE _____ ZIP _____ COUNTRY _____

Credit Card Charge Authorization (All Information Must Be Provided)

PROVIDE EXPIRATION DATE **EXPIRATION DATE** MasterCard
 VISA
 Diners Club
 Discover
 American Express

Corporate
 Personal

Account Number _____ - _____ - _____ - _____

CARDHOLDER'S NAME _____ PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS _____ CITY _____

STATE _____ ZIP _____ COUNTRY _____

PLEASE SIGN **X** _____
CARDHOLDER'S SIGNATURE

The items checked below are to be invoiced to the Exhibiting Firm:

- All Services
- I & D Labor
- Signs
- Transportation Charges
- Other (Please Specify) _____
- Booth Cleaning
- Rental Furniture
- Material Handling In & Out

I agree in placing this order that I have accepted GES' terms and conditions of contract.

PLEASE SIGN **X** _____
CARDHOLDER'S SIGNATURE

PLEASE SIGN **X** _____
CARDHOLDER'S SIGNATURE

The items checked below are to be invoiced to the Third Party:

- All Services
- I & D Labor
- Signs
- Transportation Charges
- Other (Please Specify) _____
- Booth Cleaning
- Rental Furniture
- Material Handling In & Out

I agree in placing this order that I have accepted GES' terms and conditions of contract.

PLEASE SIGN **X** _____
CARDHOLDER'S SIGNATURE

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

SAVE TIME WITH GES ONLINE AT: www.ges.com



Fax Permission Form

G-4

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Company/Organization Name: _____

Authorized Representative: _____

Email: _____

GES communicates important show or event-specific information via fax. Due to an upcoming change in the law, in order for you to continue to receive important show information via fax we must have your written authorization.

Failure to provide written consent may result in your not receiving important show-specific information.

Consent:

By signing below, I hereby provide permission for GES Exposition Services to send me facsimiles, including trade show information, promotional materials, advertising and other commercial materials. I further agree that my express permission to receive faxes will continue and have no date of expiration, unless revoked by me in writing.

Please list all fax numbers that GES can use to provide you with our information:

Fax #1: _____ Fax #3: _____

Fax #2: _____ Fax #4: _____

Signature: _____

Date: _____

Please return this form to:

GES Exposition Services
Attn: National Marketing
7050 Lindell Road
Las Vegas, Nevada 89118
Fax #: 702.263.1520

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

SAVE TIME WITH GES ONLINE AT: www.ges.com

San Diego
25-0509-02676 - DISRJ



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Safety is very important for everyone working in the exhibit hall - especially you!

GES Exposition Services is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Exposition Services supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely. Thank you for your cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES personnel for assistance.
- Forklifts and carts are to be used by authorized GES personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify a GES supervisor if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES representative of any safety issues or concerns.



Show Site Work Rules

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Union Information

To assist you in planning your participation in your San Diego area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Decorators Union

Members of this union claim jurisdiction over all set up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may set up your exhibit display if one person can accomplish the task in less than one-half (½) hour without the use of tools. If your exhibit preparation, installation, or dismantling requires more than one-half (½) hour, you must use union personnel supplied by the Official Decorating Contractor. As an exhibitor, you will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in Southern California on a one-to-one basis.

Teamsters Union

Members of this union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may move materials that can be carried by hand, by one person in one trip, without the use of dollies, hand trucks, or other mechanical equipment.

Electrical Union

Members of the IBEW claim jurisdiction for hardwiring ordered outlets to the line side of the exhibitors' equipment and wiring of caps over 120 volts, to the raw cord feeding exhibitors' equipment. All plugs over 120 volts will be plugged in by electrical union personnel. Exhibitors may plug in their own plugs of 120 volts to their ordered outlets.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

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GES TERMS AND CONDITIONS ARE SUBJECT TO
CHANGE AT GES' SOLE DISCRETION WITHOUT NOTICE
TO ANY PARTIES

I. Definitions:

GES: GES Exposition Services, Inc., d/b/a GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE), and/or Trade Show Rigging (a/k/a TSR) and their employees;
Agents: GES' agents, sub-contractors, carriers, and the agents of each.
Customer: Exhibitor or other party requesting Services from GES.
Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.
Shipper: Party who tenders Goods to Carrier for transportation.
Goods: Exhibits, property, and commodities of any type for which GES is requested to perform Services.
Cold Storage: Holding of Goods in a climate controlled area.
Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.
Services: Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services.
Show Site: The venue or place where an exposition or event takes place.
Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES.
Un-supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility for the work of union labor when Customer elects to use un-supervised labor.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.
By acceptance of services of GES or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations

Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.

Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 1/2% per month until paid.

IV. Mutual Obligations

Indemnification:

Customer to GES: Except to the extent of GES's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subcontractor or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES to Customer: To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods

Negligence standard: GES shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES.

Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Goods for any and all risk of loss.

Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use un-supervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage. Damage that is the direct result of GES' negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is Customer's responsibility to complete accurate paperwork for shipping and insure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES has the right to remove them in order to restore the premises to its' original condition for show management pursuant to the venue's lease with show management. In such cases GES is authorized to proceed in the manner chosen by Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES' discretion, and at Customer's expense assuming the Goods are labeled for return. GES retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES shall not be liable for concealed loss or damage, uncrated Goods, or improperly packaged or labeled Goods.

Unattended Booth: GES shall not be liable for any loss or damage occurring while Goods are unattended in Customers booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customers' chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of damage: GES' liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$.50 (fifty cents) per pound per piece, \$100.00 (one hundred dollars) per package or \$1,500.00 (one thousand five hundred dollars) per occurrence.

Excess Declared Value: If Customer wishes a higher limitation of liability than stated above, for loss or damage to property that occurs during the show, the Customer may do so by declaring a value in the space provided on the GES services order form(s) and also on the **Material Handling Order Form** and paying by the appropriate additional charge in advance of the commencement of services by GES. Maximum liability for damages resulting from GES' negligence shall then be increased to the amount of declared, but in no case shall it exceed the depreciated value of the Goods or repair costs, whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. Excess Declared Value is not for: plasma screens, or other fragile electronic equipment, original art, and prototypes. The Declared Value may never exceed \$100,000, for the purpose of this provision and GES' liability in all circumstances shall be limited to the amount of this cap.

No Insurance: GES is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form/ Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of suit: Any action at law regarding loss or damage to Goods must be filed within two years of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of forum. This Agreement shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

VIII. Advanced Warehousing/Temporary Storage/Long Term Storage.

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Terms Storage are contained in the separate agreement, entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer's Goods:

The responsibility of GES with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to sixty cents per pound (\$.60) of the actual cash value per article. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Exhibitors' Material. The risk of loss remains the Customers alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its' risk.



Fire Department Regulations

International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

INHERENTLY FIRE RETARDANT OR FLAME RETARDANT TREATMENT

1. All decorations, drapes, signs, banners, plastic displays, hay, straw, moss, split bamboo and other similar materials **MUST BE FLAME RETARDANT** to the satisfaction of the Fire Department and the State Fire Marshal.
2. Table coverings must be flame retardant treated unless they lay flat, with an overhang of no greater than 6".
3. Oilcloth, tarpaper, sisal paper, nylon, orlon and certain other plastic materials cannot be made flame retardant and their use is prohibited.
4. A Certificate of Flame Resistance shall be available for review by the Fire Marshal or on file with the Fire Marshal for all decorative materials.

VEHICLES/INTERNAL COMBUSTION ENGINES ON DISPLAY

1. Any autos, trucks, motorcycles or other motorized vehicles displayed shall have their batteries disconnected and terminals taped.
2. All motor vehicle tanks containing fuel or which have ever contained fuel, shall be furnished with locking-type gas caps or sealed with tape. The level of gas in tanks cannot exceed five gallons or one-quarter tank, whichever is less.
3. Garden tractors, chainsaws, power plants and other gasoline-powered equipment shall be safeguarded in a similar manner.
4. All autos, trucks and vehicles of any kind must show the location on the Fire Department approved floor plan 14 days prior to the show date.

COMBUSTIBLES

1. Literature on display shall be limited to reasonable quantities. Reserve supplies shall be kept in closed containers and stored in a neat and compact manner.
2. No cardboard boxes or any combustible materials may be stored on top of or near any electrical wiring in the spaces behind the backwall drapery (booth) or behind any display.

OBSTRUCTIONS

Aisles designated on approved show floor plans shall be kept clean, clear and free of obstructions. Booth construction shall be substantial and fixed into position in specified areas for the duration of the show. Chairs, easels, signs and demonstration areas shall not be placed beyond booth area into aisles.

ELECTRICAL EXTENSION CORDS AND MULTI-PLUG ADAPTERS

1. Extension cords shall service one appliance only and shall be a three wire approved type (with ground). The extension cord cannot exceed the capacity of the existing circuit breaker and cannot exceed fifteen amps.
2. Multi-plug adapters must be UL approved and have a current (electricity) overload safety device. Cube adapters and other devices which increase outlets are not acceptable unless equipped with an internal circuit breaker.
3. All spliced wires are illegal.

COMPRESSED CYLINDERS

1. Compressed cylinders must be attached to a stand if used upright or laid flat on floor.
2. Compressed flammable gases are prohibited inside a building. This includes acetylene, hydrogen, propane, butane and L.P.G.

COOKING AND/OR WARMING DEVICES

1. Cooking and/or warming devices shall be electric. Sterno may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory; e.g., U.L., F.M.
2. Cooking, warming devices and/or heated products shall be isolated from the public by either placing the device a minimum of four feet back from the front of the booth or provide a plexiglass shield 18 inches high, ¼ inch thick across the front, and down both sides of the demonstration area.
3. Decorative candles are NOT permitted.

HEAT PRODUCING EQUIPMENT

Welding, soldering or any open flame devices are prohibited.

International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by 8:00 a.m. on your first day of move-in (schedule permitting).
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.

How to Ship to Exhibit Site

- Consign all shipments c/o GES Exposition Services.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- **Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.
- **Late Surcharges** – A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the GES Servicenter or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty."

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the GES Servicenter. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and re-skidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES Limits of Liability & Excess Declared Value

- **Liability** – GES is liable for loss or damage to your goods only if the loss or damage was caused by GES negligence.
- **Measure of Damage** – If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
 - a. Measure of damages in all situations (including b. & c. below) will be limited by the **Depreciated Value** of the goods or repair costs, whichever is less.
 - b. The lesser of **\$0.50** per pound per package, **\$100** per package, or **\$1500** per occurrence.
 - a. Damages will be limited to a declared value, if you fill in a **Declared Value Amount**, check the box requesting **Excess Declared Value**, and pay the appropriate charges for **Excess Declared Value**. (Maximum allowed declared value \$100,000)
- **Cost** – Excess declared value available from GES for \$1.00 per \$100 of excess valuation. (\$50.00 minimum charge per request)
- **Not Insurance** – Excess declared value is not insurance. GES does not offer or sell insurance. GES is not liable and will not owe for loss or damage to your goods if the damage or loss was not caused by GES negligence.



Material Handling Order Form

R-2

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

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September 5, 2005

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2 PM to be guaranteed same day unloading.

ADVANCE SHIPMENTS TO GES WAREHOUSE (100 POUND MINIMUM PER SHIPMENT)

GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments.

Rates include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

Crated Materials	ST/ST	\$ 66.00 cwt	Materials Requiring Special Handling*	ST/ST	\$ 79.20 cwt
	ST/OT	\$ 85.80 cwt		ST/OT	\$ 102.95 cwt
	OT/OT	\$ 105.60 cwt		OT/OT	\$ 126.70 cwt

DIRECT SHIPMENTS TO EXHIBIT SITE (100 POUND MINIMUM PER SHIPMENT)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

Crated Materials	ST/ST	\$ 61.00 cwt	Materials Requiring Special Handling*	ST/ST	\$ 73.20 cwt
	ST/OT	\$ 79.30 cwt		ST/OT	\$ 95.15 cwt
	OT/OT	\$ 97.60 cwt		OT/OT	\$ 117.10 cwt

Uncrated Materials	ST/ST	\$ 74.10 cwt
	ST/OT	\$ 96.35 cwt
	OT/OT	\$ 118.55 cwt

GES San Diego Warehouse hours are as follows:
Monday - Friday 8am - 12pm, 12:30pm - 2:30pm. Warehouse is not open on weekends or holidays.

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall in to the small package category may be subject to special handling charges.

First Carton	\$ 30.00
Each Additional Carton	\$ 7.00

*NOTE: Crated shipments requiring special handling include shipments that are loaded and/or packed in such a manner as to require additional handling (such as ground unloading, side door unloading, constricted space unloading, designated piece unloading, or stacked shipments). Also included are shipments mixed on the truck, multiple shipments/delivery areas, and shipments without delivery receipts, such as UPS & FedEx.

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2 PM may be charged at the overtime rate.

Overtime: All other times, Saturdays, Sundays, Holidays.

Use "ST/ST" rate if freight will be handled on straight time into the show and out of the show.

Use "ST/OT" rate if freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.

Use "OT/OT" rate if freight will be handled on overtime into the show and out of the show.

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping: _____ lbs. @ _____ per 100 lbs., 100 lbs. minimum per shipment \$

We will be shipping approximately _____ number of pieces.

Our shipment will be sent to Exhibit Site Warehouse on: _____ via: _____

1. Total Estimated Charges	\$
2. 30% Late Arrival Surcharge	\$
3. Excess Declared Value	\$
4. Payment Enclosed	\$

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$_____. Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance September 14, 2005 Last day for crated shipments to arrive at advance warehouse without surcharge. **A 30% (\$30.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.**

Direct September 18, 2005 First day for shipments to arrive at the exhibit site.

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

SAVE TIME WITH GES ONLINE AT: www.ges.com

San Diego
25-0509-02676 - DISRJ



Pre-Printed Outbound Material Handling Request

R-3

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

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DEADLINE DATE:
September 5, 2005

Please complete this form and return it to the GES Servicenter or GES Service Executive before the above Deadline Date so we can provide you with printed outbound material handling documents and shipping labels at the close of the show for you to review and sign. To take advantage of this service, please complete and return this form. If this form is not received by GES by the time of above Deadline Date, this pre-printing service will not be provided.

SHIPPING INFORMATION

FROM:

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
ADDRESS STREET	CITY	STATE ZIP COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER

SHIPPING DESTINATION 1: Number of Labels Needed:

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
ADDRESS STREET	CITY	STATE ZIP COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER

SHIPPING DESTINATION 2: Number of Labels Needed:

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
ADDRESS STREET	CITY	STATE ZIP COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER

METHOD OF SHIPMENT

Please Select Desired Method of Shipment Below:

- GES Logistics:**
 - Ground**
 - Air**
 - Next Day Delivery**
 - 2nd Day Delivery**
 - Deferred Delivery**
 - Van Line** – Full Pad Partial Pad Crated
 - Specialized Service:** _____

EXCESS DECLARED VALUE OPTION:

Note 1: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 2: Declared value \$_____. Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

- Other:** _____
- Common Carrier**
- Air**
 - Next Day
 - 2nd Day
 - Deferred
- Van Line**
 - Full Pad
 - Partial Pad
 - Crated

Once your shipment is packed and ready to be picked up, please return the outbound material handling order form to the GES Servicenter. Verify the piece count, weight, and that the signature is on the outbound material handling order form prior to shipping out. **Shipments without paperwork turned in will be returned to GES Warehouse or forced onto another carrier at exhibitor's expense.**

GES does not accept responsibility for any exhibitor property left on the show floor unattended.

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE	AUTHORIZED CONTACT - PLEASE PRINT	DATE

X

SAVE TIME WITH GES ONLINE AT: www.ges.com

San Diego
25-0509-02676 - DISRJ



Storage Service Order Form

R-4

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

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Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DEADLINE DATE:
September 5, 2005

**“Full Service” Advantages After The Show
Keep Your Exhibit Materials in the San Diego Area —
Avoid Double Loading and Unnecessary Shipping Costs**

GES Exposition Services now has available 180,000 square feet of warehouse space in the San Diego area with facilities and services to:

- A. Receive and hold your equipment and/or exhibition materials.
- B. Provide delivery services for outbound shipping and/or local delivery.
- C. Facilitate interstate shipping.
- D. Coordinate labor installation and dismantling services for shows, including supervision.

Additional services are available, at a cost, through our Graphics Department to refurbish materials between shows.

Storage Rates Are As Follows:

Freight routed to warehouse for carrier pick-up and/or		
Forwarding Instructions	(1000 lb. minimum).....	\$12.00 cwt.
GES Warehouse for an upcoming GES show	(1000 lb. minimum).....	\$7.00 cwt.
Storage per month	minimum charge of \$45.00 per month or.....	\$4.50 cwt.
Warehouse handling in	(1000 lb. minimum).....	\$4.75 cwt.
Warehouse handling out.....	(1000 lb. minimum).....	\$4.75 cwt.

GES has warehouse facilities and services in many cities throughout the country. Contact us for information in your area.

Please add 25% per service for uncrated materials.

All storage services, other than advance warehousing, are subject to the terms of the GES’ storage agreement. Exhibitors must insure their own goods while in storage. Failure to pay storage fees in a timely manner will result in a lien against your property.

Yes! We are interested in storing our exhibition materials in the San Diego area after this show.

Please contact our representative _____

Telephone: _____

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

SAVE TIME WITH GES ONLINE AT: www.ges.com

San Diego
25-0509-02676 - DISRJ

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed. See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

051004

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
491 'C' Street
Chula Vista, CA 91910

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
September 14, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
491 'C' Street
Chula Vista, CA 91910

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
September 14, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
491 'C' Street
Chula Vista, CA 91910

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
September 14, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
491 'C' Street
Chula Vista, CA 91910

SHIPMENT SHOULD ARRIVE ON OR BEFORE:
September 14, 2005.

Carrier _____

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed. See Hanging Sign / Truss Information (H-1) form for a Hanging Sign shipping label.

RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, CA 92101

SHIPMENT WILL BE ACCEPTED BEGINNING:
September 18, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, CA 92101

SHIPMENT WILL BE ACCEPTED BEGINNING:
September 18, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, CA 92101

SHIPMENT WILL BE ACCEPTED BEGINNING:
September 18, 2005.

Carrier _____

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO: _____

EXHIBITING COMPANY

International Disaster Recovery Symposium

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, CA 92101

SHIPMENT WILL BE ACCEPTED BEGINNING:
September 18, 2005.

Carrier _____

Number _____ of _____ pieces





Freight Service Questionnaire

R-7

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

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DEADLINE DATE:
September 5, 2005

ALL EXHIBITORS MUST RETURN THIS FORM

1. Estimate total number of pieces being shipped:

- _____ Crated
- _____ Uncrated
- _____ Machinery
- _____ Total

2. Indicate total number of trucks in each category that you will use:

- _____ Van Line
- _____ Common Carrier
- _____ Flatbed
- _____ Co. Truck
- _____ Overseas Container

3. List carrier name(s):

4. If using a Customs Broker, please print name:

Their Phone _____

5. Print the name of person in charge of your move-in:

Their Phone _____

6. What is the minimum number of days to set your display?

7. What is the weight of the single heaviest piece that must be lifted?

_____ lbs.

8. What is the total weight of your exhibit or equipment being shipped?

_____ lbs.

9. Is there any special handling equipment required to unload your exhibit materials, i.e. extended forklift blades, special slings, lifting bars, etc.?

It is the responsibility of the Exhibitor to provide proper special handling instructions. Failure to provide these instructions will result in the elimination of any liability for loss or damage by GES.

DIRECT SHIPMENTS ONLY:

1. What date and time are you scheduling your shipment(s) to arrive on-site?

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

SAVE TIME WITH GES ONLINE AT: www.ges.com

San Diego
25-0509-02676 - DISRJ

051004



GES Logistics Shipping Order Form

R-8

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 888.454.4437 • FAX: 702.515.5972
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.515.5972

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

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PICK UP INFORMATION

DATE _____ SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED) _____

ADDRESS STREET _____ CITY _____ STATE _____ ZIP _____ COUNTRY _____

PICK UP CONTACT _____ PHONE NUMBER _____ FAX NUMBER _____

SPECIAL INSTRUCTIONS (ADDITIONAL CHARGES MY APPLY) _____ WEEKEND _____

Pick Up Delivery

DELIVERY INFORMATION

DATE _____ RECEIVING HOURS _____

DESTINATION _____ EXHIBITOR NAME _____

SHOW NAME _____ BOOTH # _____

ADDRESS STREET _____ CITY _____ STATE _____ ZIP _____ COUNTRY _____

SHOW CONTRACTOR _____ CONTACT _____ PHONE NUMBER _____

METHOD OF SHIPMENT

Ground: <input type="checkbox"/> LTL <input type="checkbox"/> Truck Load Rates (price per shipment) Shipments 0-100 lbs* Shipments 101 lbs and up* _____ *Subject to applicable surcharges	Air: <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> Deferred	<input type="checkbox"/> Special Instructions (Additional charges may apply)
---	--	---

CREDIT CARD CHARGE AUTHORIZATION (ALL INFORMATION MUST BE PROVIDED)

CREDIT CARD NUMBER _____ EXPIRATION DATE _____

CARDHOLDER'S NAME (PLEASE PRINT) _____ CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S BILLING ADDRESS _____ CITY _____ STATE _____ ZIP _____ COUNTRY _____

MasterCard VISA Diners Club Discover American Express Corporate Card Personal Card

WEIGHT & DIMENSIONS (FINAL RATE SUBJECT TO CORRECT RATE & DIMENSIONS)

Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.

LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT	LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
Total pieces:					Total Weight:					Hazardous Materials Contact Number () _____ - _____	

Note 1: STOP! You must read form G-7 before going any further...

I have read the Terms & Conditions set forth on form G-7 and I understand the contents thereof. I have the authority to bind the below-referenced exhibiting company, which hereby accepts the terms and conditions set forth on this form and the G-7 form.

Note 2: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.

Note 3: Declared value \$ _____. Excess declared value available from GES, up to \$100,000.00.
Excess declared value is not available for items listed on form G-7.

Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established GES and are available to the shipper, on request;

By signing this order form, shipper agrees to be bound by all its terms and conditions

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

020405



Furniture Package Order Form

A-2

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

International Disaster Recovery Symposium
Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DISCOUNT DEADLINE DATE:
September 5, 2005

GES Furniture Packages offer significant savings!

Rent any furniture package and save 10% off the regular price, if these items were rented separately.

PRICE LIST

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
5410	Furniture Package 1 <i>Includes: (1) 6' Skirted Table, (2) Plastic Contour Chairs, (1) Wastebasket</i>	\$ 185.25	\$ 277.95	5411	Furniture Package 2 <i>Includes: (1) Starbase Table, (4) Contemporary Arm Chairs, (1) Wastebasket</i>	\$ 426.40	\$ 639.65

Prices include delivery, installation, rental, and removal.

Cancellation Policy: Furniture Package items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

PLEASE INDICATE CHOICE

PLACE ORDER HERE

➤ **Table Skirt Color** (Item # 5410 ONLY). Gray will be provided if no color is indicated below:

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Beige (BGE) | <input type="checkbox"/> Forest Green (FGR) | <input type="checkbox"/> Purple (PUR) |
| <input type="checkbox"/> Black (BLA) | <input type="checkbox"/> Gold (GOL) | <input type="checkbox"/> Red (RED) |
| <input type="checkbox"/> Blue (BLU) | <input type="checkbox"/> Gray (GRA) | <input type="checkbox"/> Teal (TEA) |
| <input type="checkbox"/> Burgundy (BUR) | <input type="checkbox"/> Mauve (MAU) | <input type="checkbox"/> White (WHI) |

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
5410	Furniture Package 1			\$
5411	Furniture Package 2			\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

1. Total All Items Ordered	\$
2. Payment Enclosed	\$

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

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San Diego
25-0509-02676 - DISRJ

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

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International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

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PRICE LIST

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
LOUNGE SEATING - MONACO				UTILITY SEATING			
4110	3F - Sofa, Monaco 88x37x32	\$ 548.55	\$ 822.85	4083	7c - Drafting Stool, Altura Black 25x26	\$ 202.40	\$ 303.60
4020	3G - Chair, Camouflage 37x36x37	\$ 348.45	\$ 522.70	4084	7D - Task Chair, Altura Black 25x20x28	\$ 111.55	\$ 167.35
4004	2D - Coffee Table, Chestnut 48x26x18	\$ 213.90	\$ 320.85	CONFERENCE TABLES			
4005	2E - End Table, Chestnut 27x23x22	\$ 188.60	\$ 282.90	4026	4A - Round Conf. Table, Nebula 42x29	\$ 266.80	\$ 400.20
LOUNGE SEATING - ONYX				4027	4B1 - 6' Conf. Table, Nebula 72x42x29	\$ 347.30	\$ 520.95
4010	2J - Sofa, Onyx 87x36x34	\$ 391.00	\$ 586.50	4028	4B2 - 8' Conf. Table, Nebula 96x48x29	\$ 377.20	\$ 565.80
4011	2K - Loveseat, Onyx 63x36x34	\$ 347.30	\$ 520.95	4030	4C - Conf. Table, Manhattan 42x29	\$ 239.20	\$ 358.80
4012	2L - Chair, Onyx 39x36x34	\$ 287.50	\$ 431.25	4033	4E - Round Conf. Table, Graphite 42x29	\$ 266.80	\$ 400.20
4013	2M - Coffee Table, Geo 50x22x16	\$ 179.40	\$ 269.10	4031	4D1 - 6' Conf. Table, Graphite 72x42x29	\$ 347.30	\$ 520.95
4014	2N - End Table, Geo 26x26x20	\$ 170.20	\$ 255.30	4115	4D2 - 8' Conf. Table, Graphite 96x48x29	\$ 377.20	\$ 565.80
LOUNGE SEATING - LAREDO				4034	4F - Café Table, Round Maple 42x29	\$ 213.90	\$ 320.85
4015	3A - Sofa, Laredo 78x35x31	\$ 533.60	\$ 800.40	4035	4G - Conf. Table, Chrome Geo 42x42x29	\$ 220.80	\$ 331.20
4016	3B - Loveseat, Laredo 62x35x31	\$ 496.80	\$ 745.20	4036	4H - Conf. Table, Rec.ChromeGeo60x36x29	\$ 341.55	\$ 512.35
4017	3C - Chair, Laredo 45x35x31	\$ 384.10	\$ 576.15	4037	4I - 6' Conf. Table, Garbo 60x42x29	\$ 353.05	\$ 529.60
4018	3D - Coffee Table, Silverado 36 Rd x 17	\$ 190.90	\$ 286.35	4038	4J - Conf. Table, Rec.BlackGeo60x36x29	\$ 363.40	\$ 545.10
4019	3E - End Table, Silverado 24 Rd x 24	\$ 181.70	\$ 272.55	4039	4K - Conf. Table, Black Geo 42x42x29	\$ 220.80	\$ 331.20
LOUNGE SEATING - VOGUE				4040	4L - Conf. Table, Round Brandy 42x29	\$ 248.40	\$ 372.60
4006	2F - Sofa, Vogue 84x40x30	\$ 522.10	\$ 783.15	4041	4M1 - 6' Conf. Table, Brandy 72x36x29	\$ 278.30	\$ 417.45
4007	2G - Chair, Monet 37x36x37	\$ 333.50	\$ 500.25	4042	4M2 - 8' Conf. Table, Brandy 96x44x29	\$ 368.00	\$ 552.00
4008	2H - Coffee Table, Maple 48x28x17	\$ 158.70	\$ 238.05	4043	4M3 - 10' Conf. Table, Brandy 120x46x29	\$ 402.50	\$ 603.75
4009	2I - End Table, Maple 22x24x21	\$ 149.50	\$ 224.25	4044	4N - Conf. Table, Round Maple 42x29	\$ 285.20	\$ 427.80
LOUNGE SEATING - CHAMPAGNE				4045	4O1 - 6' Conf. Table, Maple 72x36x29	\$ 328.90	\$ 493.35
4000	2A - Sofa, Chanel 87x36x34	\$ 402.50	\$ 603.75	4046	4O2 - 8' Conf. Table, Maple 96x44x29	\$ 418.60	\$ 627.90
4001	2B - Loveseat, Chanel 71x36x34	\$ 363.40	\$ 545.10	4047	4O3 - 10' Conf. Table, Maple 120x46x29	\$ 455.40	\$ 683.10
4003	2C - Chair, Chanel 39x36x34	\$ 310.50	\$ 465.75	SEATING			
4004	2D - Coffee Table, Chestnut 48x26x18	\$ 213.90	\$ 320.85	4048	5A - Side Chair, Grey Brewer 20x20x32	\$ 108.10	\$ 162.15
4005	2E - End Table, Chestnut 27x23x22	\$ 188.60	\$ 282.90	4051	5C - Side Chair, Black Brewer 20x20x32	\$ 108.10	\$ 162.15
LOUNGE SEATING - TAYLOR				4052	5D - Exec Chair, Grey Tulip 26x25x34	\$ 207.00	\$ 310.50
4021	3J - Sofa, Taylor 80x36x32	\$ 391.00	\$ 586.50	4053	5E - Side Chair, Garbo 23x18x34	\$ 193.20	\$ 289.80
4022	3K - Loveseat, Taylor 56x36x32	\$ 347.30	\$ 520.95	4054	5F - Side Chair, Continental 23x24x39	Not Available	
4023	3L - Chair, Taylor 35x36x32	\$ 287.50	\$ 431.25	4055	5G - Exec Chair, Black Tulip 26x25x34	\$ 207.00	\$ 310.50
4024	3M - Coffee Table, Geo Black 50x22x16	\$ 179.40	\$ 269.10	4056	5H - Side Chair, Jetson 18x19x31	\$ 138.00	\$ 207.00
4025	3N - End Table, Geo Black 26x26x20	\$ 170.20	\$ 255.30	4057	5I - Side Chair, New York 23x32x33	\$ 142.60	\$ 213.90
OFFICE FURNITURE - BRANDY				4102	7P - Chair, Black Occasional 29x31x32	\$ 202.40	\$ 303.60
4072	6I - Executive Desk, Brandy 60x30x29	\$ 324.30	\$ 486.45	4103	7Q - Chair, Gala Occasional 30x37x32	\$ 202.40	\$ 303.60
4073	6J - Credenza, Brandy Storage 72x24x29	\$ 324.30	\$ 486.45	4104	7R - Chair, Gray Occasional 29x31x32	\$ 202.40	\$ 303.60
4074	6K - Lateral File, Brandy 2 Drawer 36x20x29	\$ 278.30	\$ 417.45	BAR STOOLS			
4075	6L - Bookcase, Brandy 36x13x71	\$ 236.90	\$ 355.35	4059	5K - Barstool, Jetson 18x19x43	\$ 184.00	\$ 276.00
4079	6P - Guest Chair, ISO Mesh 26x24x38	\$ 257.60	\$ 386.40	4060	5L - Barstool, Garbo 18x18x43	\$ 232.30	\$ 348.45
4080	6Q - High Back, Luxor Leather 27x23x47	\$ 307.05	\$ 460.60	LAMPS			
OFFICE FURNITURE - GREY				4111	7I - Lamp, Pewter 28"	\$ 110.40	\$ 165.60
4065	6A - Executive Desk, Grey 60x30x29	\$ 347.30	\$ 520.95	4112	7J - Lamp, Maple/Chrome 24"	\$ 110.40	\$ 165.60
4066	6B - Credenza, Grey Kneespace 66x20x29	\$ 347.30	\$ 520.95	4113	7K - Lamp, Rosewood 24"	\$ 110.40	\$ 165.60
4067	6C - Lateral File, Grey 2 Drawer 36x20x29	\$ 347.30	\$ 520.95	UTILITY FURNITURE			
4068	6D - Bookcase, Grey 36x12x72	\$ 248.40	\$ 372.60	4100	7N - Writing Table, Graphite 48x24x30	\$ 225.40	\$ 338.10
4076	6M - Guest Chair, Altura Black 25x20x34	\$ 213.90	\$ 320.85	4101	7O - Kiosk, Walk up, Black&Sand 24x21x42	\$ 356.50	\$ 534.75
4077	6N - Exec. Chair, Altura Black 25x25x37	\$ 248.40	\$ 372.60	4105	8A - Café Table, Maple Top 36" Rd x 29	\$ 186.30	\$ 279.45
OFFICE FURNITURE - MAPLE				4107	8C - Café Table, Cherry Top 36" Rd x 29	\$ 186.30	\$ 279.45
4069	6E - Executive Desk, Maple 60x30x29	\$ 414.00	\$ 621.00	4108	8D - Café Table, Graphite Top 36" Rd x 29	\$ 186.30	\$ 279.45
4070	6F - Credenza, Maple Kneespace 72x24x29	\$ 414.00	\$ 621.00				

COMPANY

EMAIL ADDRESS

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

SAVE TIME WITH GES ONLINE AT: www.ges.com



Graphics & Signage Order Form

I-1

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
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PRICE LIST

ITEM #	DESCRIPTION	PRICE
5905	7" x 11" Sign	\$ 50.00
5906	7" x 44" Sign	\$ 64.50
5907	11" x 14" Sign	\$ 66.50
5908	14" x 22" Sign	\$ 76.25
5909	14" x 44" Sign	\$ 104.25
5910	22" x 28" Sign	\$ 104.25
5911	28" x 44" Sign	\$ 150.50
5912	10" x 60" Sign	\$ 111.75
5913	20" x 60" Sign	\$ 169.50
5914	40" x 60" Sign	\$ 229.25
5915	48" x 96" Sign	\$ 450.00
5930	Additional Words	cost/word \$ 1.25
5931	Easel Back	\$ 4.25

All standard signs are digitally produced on foamcore. Standard signs include up to 10 words and a selection of colors.



GES maintains fully-equipped graphics shops that offer:

- | | |
|-----------------------|-----------------------|
| Graphic Design | Large Format Printing |
| Desktop Publishing | POP Displays |
| Backlit Graphics | Lamination |
| Vinyl Graphics | Logo Reproduction |
| Graphics Presentation | Vinyl Banners |

For custom work and quotation, please call the National ServicerSM at 800.475.2098.

PLEASE INDICATE CHOICE PLACE ORDER HERE

- **Background Color** (Item #'s 5905-5915 ONLY). White will be provided if no color is indicated below:

<input type="checkbox"/> Black (BLA)	<input type="checkbox"/> Green (GRN)	<input type="checkbox"/> White (WHI)
<input type="checkbox"/> Blue (BLU)	<input type="checkbox"/> Red (RED)	<input type="checkbox"/> Yellow (YEL)
- **Copy Color** (Item #'s 5905-5930 ONLY). Black will be provided if no color is indicated below:

<input type="checkbox"/> Black (BLA)	<input type="checkbox"/> Green (GRN)	<input type="checkbox"/> White (WHI)
<input type="checkbox"/> Blue (BLU)	<input type="checkbox"/> Red (RED)	<input type="checkbox"/> Yellow (YEL)
- **Indicate Physical Alignment** (Item #'s 5905-5915 ONLY).

<input type="checkbox"/> Horizontal	<input type="checkbox"/> Vertical
-------------------------------------	-----------------------------------

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.	1. Total All Items Ordered	\$
	2. 7.75% Sales Tax	\$
	3. Payment Enclosed	\$



Please Print. Attach a layout to this form if necessary.

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____



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Installation & Dismantling Order Form

L-1

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International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

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**PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.**

- Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
- Exhibitor may unpack and place merchandise.
- Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools.

IMPORTANT INFORMATION & RATES

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES.** GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

ADVANCE DISPLAY LABOR RATES AS FOLLOWS IF ORDERED BY ABOVE DEADLINE DATE:

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	\$ 72.00 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$ 135.00 per hour

REGULAR DISPLAY LABOR RATES AS FOLLOWS IF ORDERED AFTER ABOVE DEADLINE DATE:

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	\$ 72.00 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$ 135.00 per hour

PLEASE INDICATE SERVICE

PLACE ORDER HERE

GES SUPERVISED (OK TO PROCEED)

Please complete "Key Information" form (L-2)

GES will supervise labor to:

- Unpack and install display before exhibitor arrival at show site.
- Dismantle, pack, and arrange to ship display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VI, Labor.

A 25% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

EXHIBITOR SUPERVISED (DO NOT PROCEED)

Exhibitor will supervise.

- *Indicate workers needed for installation and dismantling*
- GES will **not** be responsible for any loss or damage arising from the installation, unpacking, dismantlement or packing of exhibitor property.

➤ **GES is responsible for the following type of booth:**

- Pop-up Two Story Custom
 Other: _____

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF WORKERS	LABOR RATE	TOTAL
	AM	AM				\$
	PM	PM				\$
	AM	AM				\$
	PM	PM				\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

1. Total Labor Ordered	\$
2. 25% (\$50.00) GES Supervision	\$
3. Payment Enclosed	\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

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San Diego
25-0509-02676 - DISRJ



Key Information

International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

Inbound Freight Information

Carrier _____ Shipped By _____ Date _____
 Number of Pieces _____ Weight _____ Pro Number _____
 Target Date _____ Loose Display _____ Crated Display _____
 Shipped To: (Check One) Warehouse Showsite

Set-up Information for GES Installation

Set Up Drawings Attached _____ Rental Carpet Color _____
 Set Up Drawings With Exhibit _____ Own Carpet Color _____
 Case/Crate Number _____ Padding _____
 Number of Workers required for set up _____ Approximate time for set up _____
 Forklift Ordered Hrs. _____ Time _____ Special Equipment Required _____

Did You Order —

Electrical Yes No Electrical Under Carpet Yes No
 Electrical Drawings Attached Sent to the Official Electrical Contractor With the Exhibit
 Booth Cleaning Yes No Other Items _____
 Furniture Yes No _____
 A/V Furniture Yes No _____
 Telephone Yes No _____

Outbound Freight Information

Outbound Freight Charges _____ Consigned To _____
 Prepaid Collect Address _____
 Bill To _____ City/State/Zip _____
 _____ Second Consignee _____
 _____ Address _____
 GES Storage _____ City/State/Zip _____
 Method GES Logistics Common Carrier AirFreight Vanline Other _____
 Carrier (if known) _____
 Contact _____ Phone _____

Emergency Contact Information / Showsite Contact

Name _____ Title _____
 Telephone _____
 Other Means of Contacting This Person _____
 Contact's Hotel _____ Arrival _____ Departure _____
 Purchasing Authorization Yes No

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

OFFICIAL SERVICE CONTRACTORS

Show Management, acting on behalf of all Exhibitors and in the best interest of the exposition, has appointed Official Service Contractors to perform and provide necessary services and equipment. Official Service Contractors are appointed to:

- Insure the orderly and efficient installation and removal of the overall exposition,
- Assure the distribution of labor to all Exhibitors according to need,
- Provide sufficient labor to satisfy the requirements of Exhibitors and for the exposition itself,
- See that the proper type and limits of insurance are in force, and
- Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractors will provide all usual trade show services, including labor. Exceptions are:

- a. Supervision may be provided by the Exhibitor.
- b. The Exhibitor may appoint an exhibit installation contractor or display builder.

In both such instances, GES shall have no liability to any party for damage or injuries caused by exhibitor or its third party agents.

EXHIBITOR APPOINTED CONTRACTORS

Exhibitors may employ the service of independent contractors to install and dismantle their display, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements:

1. The Exhibitor must notify Show Management in writing and GES Exposition Services of the intention to utilize an independent contractor no later than 30 days prior to the first move-in day, furnishing the name, address and telephone number of the firm.
2. The Exhibitor shall provide evidence that the Exhibitor Appointed Contractor has proper certificates of insurance with at least the minimum as described below, unless show management requires more
 - a. Comprehensive General Liability not less than \$1,000,000 with respect to injuries to any one person in an occurrence.
 - b. \$2,000,000 with respect to injuries to more than one person in any occurrence.
 - c. Workers' Compensation Insurance including employee liability coverage, in a minimum amount not less than \$1,000,000 of individual and/or aggregate coverage and/or statutory limitation.
 - d. **GES Exposition Services and Show Management must be named as additional insureds.** Any exhibitor who has identified a exhibitor appointed contractor, "EAC" must insure that the EAC has a current Certificate of Insurance on file with GES or Show Management, evidencing the correct coverage at least 10 days prior to the first date of move-in for the show or the EAC will not be able to have access to the facility to perform any work.
3. The exposition floor, aisles, loading docks, service and storage areas will be under the control of the Official Service Contractor, GES Exposition Services.
4. For services such as electrical, plumbing, telephone, cleaning, and drayage, no contractor other than the Official Service Contractors will be approved. This regulation is necessary of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitor. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.
5. The Exhibitor Appointed Contractor:
 - a. Must agree to abide by all rules and regulations of the show, as outlined in this exhibitor kit, including all union rules and regulations.
 - b. Must have all business licenses, permits, and Worker's Compensation Insurance required by the State and City governments and the convention facility management prior to commencing work, and shall provide Show Management with evidence of compliance. All Certificates of Insurance shall name both GES Exposition and Show Management as additional insureds. See attached example.
 - c. Will share with GES Exposition Services all reasonable costs related to its operation, including but not limited to overtime pay for stewards, restoration of exhibit space to its initial condition.
 - d. Must furnish Show Management and GES Exposition Services with the names of all on-site employees who will be working on the exposition floor and see that they have and wear at all times necessary identification badges as determined by Show Management.
 - e. Shall be prepared to show evidence that it has a valid authorization from the Exhibitor for services. The Exhibitor Appointed Contractor may not solicit business on the exhibit floor.
 - f. Must confine its operations to the exhibit area of its clients. No service desks, storage areas, or other work facilities will be located anywhere in the building. The show aisles and public space are not a part of the Exhibitor's booth space and must be kept clear.
 - g. Shall provide, if requested, evidence to GES Exposition Services that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The Exhibitor Appointed Contractor must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes, or labor problems.
 - h. Must coordinate all of its activities with GES Exposition Services.
 - i. Must comply with all reasonable rules and regulations of the venue, Show Management, and/or Official Services Contractor in order to create a safe work environment. A failure to do so can result in a delay or termination of your right to continue if the condition cannot be corrected.
6. All information must be received in the GES Exposition Services office no later than 10 days prior to the show.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE

PRODUCER
YOUR INSURANCE AGENT'S NAME AND ADDRESS

INSURED
YOUR COMPANY NAME AND ADDRESS

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURER A: National Union Fire Ins. Co. of Pittsburgh 19445-001
 INSURER B: Travelers Indemnity Company
 INSURER C: Hartford Underwriters Ins. Co.
 INSURER D:
 INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR Incl. Blanket Contractual Coverage GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	TJXYZ1234567	01/01/03	01/01/04	EACH OCCURRENCE \$ 1,000,000 FIRE DAMAGE (Any one fire) \$ (If any) MED EXP (Any one person) \$ (If any) PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	TJMLM7895432	01/01/03	01/01/04	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A	EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	4005871132TB	01/01/03	01/01/04	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	83ABCDE8077	01/01/03	01/01/04	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	OTHER CARGO	4005116486TB	07/31/02	07/31/03	\$250,000 Per Shipment

SAMPLE COPY

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
 GES Exposition Services, Inc. is hereby named as Additional Insured, except for Workers' Compensation. GES Exposition Services, Inc. and/or the consignor is included as Loss Payee. The insurance provided for the benefit of GES Exposition Services, Inc., shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by GES shall be excess and non-contributory.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
GES EXPOSITION SERVICES, INC. A VIAD CORP COMPANY 950 GRIER DRIVE LAS VEGAS, NV 89119		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE



Notice of Intent to Use Exhibitor-Appointed Contractor

L-4

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DEADLINE DATE:
September 5, 2005

A non-Official Contractor is a company other than the "general or official" service provider on the show, or third party service provider designated by show management in the exhibitor kit as the provider of a specific service and requires access to your booth during installation and dismantling. The non-official contractor may only provide services in the venue, which are not designated by the venue as "exclusive" to a venue provider, or by show management in a contract as an exclusive service for the "official" or "general" contractor or other third party. If a non-official contractor attempts to provide services designated to another party as "exclusive" or is caught soliciting on the show floor or otherwise does not comply with the rules, the company may be removed from the show floor, and the exhibitor will not be able to use that company for the remainder of the event.

Due to the necessity of coordinating all activities during the move-in and for security purposes, exhibitors who choose to use these contractors must complete this form, comply with all rules and regulations (listed below) and supply GES Exposition Services with all necessary information by the deadline date indicated above.

Contract/Display House _____
Street Address _____
City, State, Zip _____
Phone (area code _____) _____ Fax (area code _____) _____
Contact: _____
Description of Proposed Service for Exhibitor: _____

This form will only be accepted if filled out by an authorized representative of the exhibiting company. Below are the Rules and Regulations regarding Non-Official Contractors. Everyone must abide by these rules, which are accepted industry rules that were drafted by the International Association for Exposition Managers.

Rules & Regulations

- All non-official contractors must comply with show rules and regulations, and accept appropriate liability for any negligent actions.
- The non-official contractors shall be prepared to show evidence to the official that it possesses applicable and current contracts.
- The non-official contractors shall be prepared to show evidence it has authorization from the contractor.
- The exhibitor agrees that he is ultimately responsible for all services in connection with his exhibit, including freight, drayage, rentals and labor.
- The exhibitor appointed contractor shall provide certificates of insurance and must agree in writing no later than 30 days prior to show opening.
- The non-official contractor will share with the official contractor all reasonable costs related to its operation, including overtime pay for stewards, restoration of exhibit space to its initial condition, etc. Where applicable a one hour minimum labor charge will be charged at the appropriate steward rate of pay per day/per union to either the EAC/exhibitor depending upon the billing arrangement set up with GES. (Based upon EAC not number of booths)
- The non-official contractor will not be permitted on the exhibit floor during the show days unless provided a proper registration badge by the exhibiting company.
- The show aisles and public spaces are not part of the exhibitor's booth. Therefore, the non-official contractor is required to confine all activities to the exhibit space of the exhibitor who has given the valid order for services.
- Solicitation on the exhibit floor is prohibited. Any EAC or Non-official contractor engaged in any solicitation on the exhibit floor including the distribution of official company literature will be removed from the exhibit floor, unless pre-approved in writing by show management or GES management.
- During show hours, only exhibit badges will be permitted on the exhibit floor. No installation and dismantling crew members will be permitted on the exhibit floor during show hours without the proper Convention name badge supplied by the exhibiting company. These badges should be ordered through the complimentary allotment of registration forms sent to each exhibiting company.

For insurance and safety reasons, the official contractor designated in this service kit must be used for services such as:

Electrical	Plumbing	Booth Cleaning	Decorator Labor
Telephone	Drayage	Rigging	Millwright Work

No exceptions will be made

Tips to Exhibitor Appointed Contractors (EACs)

- Order services required from GES and the Exhibit Hall in advance. Ordering labor or services onsite which contractors may not be prepared to provide immediately, may delay the set-up of your booth or force your set-up into overtime.
- Take steps to protect your client's product in the booth by arranging for booth security and/or cages.
- Please stay out of adjacent booths during set-up.
- Label empty cartons and crates for storage as soon as they are ready. Holding back on "empties" only adds congestion to the aisles.
- Do not store empty cartons inside of empty crates. Cartons are returned from storage first so exhibitors may begin packing their product.
- Keep "No Freight Aisles" clear at all times. If GES is required to rearrange any material situated in a clearly identified "No Freight Aisle" you or your client depending upon your billing arrangements with GES will be charged a one hour minimum for forklift rental and labor.
- Turn in outbound freight bills to the service desk on a timely basis. Holding freight bills until late in the day, or turning in large amounts of freight bills to the service desk at one time may delay outbound truck scheduling and subsequently force your loading out into overtime.

Please Note: To avoid any complications at showsite, be sure to have the following data completed and on file with GES:

- Contract with Decorators Local 831
- Third Party Billing with GES

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X

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San Diego
25-0509-02676 - DISRJ



Cleaning Order Form

J-1

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437
International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DISCOUNT DEADLINE DATE:
September 5, 2005

To ensure your booth is show-ready, specify your requirements below. Please call us if you have a special need. GES is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor.

Cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth, 100 square feet minimum.

PRICE LIST

ITEM # DESCRIPTION PRICE

VACUUMING

Includes emptying your wastebasket nightly.

9071	Vacuumping Per Day.....price per square foot per day	\$	0.30
9072	Vacuumping Before Show Open Only.....price/sq ft	\$	0.40

SHAMPOOING

9073	Shampooing Before Show Open Only.....price/sq ft	\$	0.70
------	--	----	-------------

MOPPING & WAXING

9074	Mopping & Waxing Before Show Open Only.....price/sq ft	\$	0.45
------	--	----	-------------

PERIODIC PORTER SERVICE

GES will empty wastebaskets & wipe down counters at two hour intervals, show hours only, for the duration of the show. Vacuuming not included. Calculate by your booth size.

9075	0-500 sq ft.....per day	\$	73.60
9076	501-1500 sq ft.....per day	\$	103.00
9077	1501-3000 sq ft.....per day	\$	132.50
9078	3001 sq ft and above.....per day		<i>Call for quote</i>

ADVANCE PORTER SERVICE LABOR RATES AS FOLLOWS IF ORDERED BY ABOVE DEADLINE DATE:

Use for booth wipedown, ice removal, etc. Hourly rates are listed below (4-hour Daily Minimum).

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	\$	26.25 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$	35.25 per hour

REGULAR PORTER SERVICE LABOR RATES AS FOLLOWS IF ORDERED AFTER ABOVE DEADLINE DATE:

Use for booth wipedown, ice removal, etc. Hourly rates are listed below (4-hour Daily Minimum).

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	\$	34.00 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$	45.75 per hour

PLEASE INDICATE SERVICE

Calculate Total Square Footage

Width _____ x Length _____ = _____ Square Feet

Would you like us to call you and give you a quote for hourly porter service?

Yes No

Please list dates Periodic Porter Service is needed:

_____	_____	_____
_____	_____	_____
_____	_____	_____

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the GES Servicenter. GES will be unable to adjust invoices after the close of the show.

PLACE ORDER HERE

ITEM #	DESCRIPTION	TOTAL SQ FT X PRICE/SQ FT X NO. OF DAYS = TOTAL PRICE			
9071	Vacuumping Per Day			3	\$

ITEM #	DESCRIPTION	TOTAL SQ FT X PRICE/SQ FT = TOTAL PRICE			
9072	Vacuumping Before Show Only				\$
9073	Shampooing Before Show Only				\$
9074	Mop/Wax Before Show Only				\$

ITEM #	DESCRIPTION	PRICE	X NO. OF DAYS	= TOTAL PRICE
	Periodic Porter Service			\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.	1. Total All Items Ordered	\$
	2. Payment Enclosed	\$

COMPANY EMAIL ADDRESS BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE AUTHORIZED CONTACT - PLEASE PRINT DATE

X

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San Diego
25-0509-02676 - DISRJ

Electrical Rental Information

International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

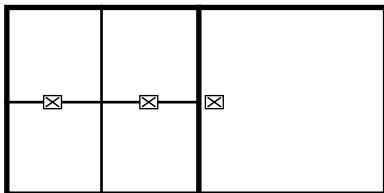
ELECTRICAL ORDER CHECKLIST:

- Check rating plates on your equipment to ensure that you will have the proper power to operate your display.
- Do you require additional lighting? We can handle a variety of lighting options to enhance your display.
- Order 24 Hour power if required for refrigeration, computer systems, water pumps, heaters, etc.
- Indicate your electrical labor requirements for equipment hook-ups and/or power distribution on the Electrical Labor Order Form.
- If distribution is required, include a detailed electrical floor plan. Indicate both main power location(s) and distribution location(s). You may use the Booth Layout (Form H-3) for this purpose or provide your own floor plan.
- You may pre-wire your equipment to match our receptacles. Plug configuration information is available on this information sheet.
- Avoid code violations. Check the electrical code requirements on this information sheet.
- Labor is available to install and remove coaxial, fiber optic and twisted-pair cables for booth to booth, booth to satellite dish, and within the booth.
- Place your order before the advance rate deadline date and save up to one third on your electrical order!
- Payment must be included with your order to secure the advance rate. Include check or credit card authorization.

If you have any questions, please call us at 800.475.2098

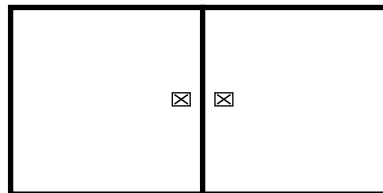
Where will my outlet be located?

There are four different types of trade show booths: Line Booths, Peninsula Booths, Back-to-Back Peninsula Booths, and Island Booths. Each type of booth has its own standard method of installation. In the following diagrams, the symbol ☒ represents the approximate location of power outlets:

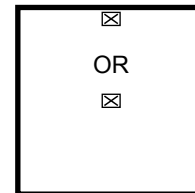


Line Booths

Peninsula Booths



Back-to-Back Peninsula Booths



Island Booths

One drop within booth when power source is in ceiling or one location on perimeter when power is in the floor.

How much power do I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.

V120 PH1 120 Volt Single Phase
 Hz60 60 Cycle
 W1000 1000 Watts

V230 230 volts
 A30 30 Amps
 PH3 3 Phase



Electrical Rental Order Form

E-2

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 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Email: servicenter@ges.com

International Disaster Recovery Symposium Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DISCOUNT DEADLINE DATE:
September 5, 2005

By signing and delivering this form to Trade Show Electrical, customer agrees to all terms and conditions printed on this form. To receive the advance rate, we must receive your order, along with full payment, by the deadline date above. All other orders will be processed at the regular rate. No credits will be issued on services installed as ordered even though not used.

IMPORTANT INFORMATION

- *Dedicated and 24 Hour power will be at double the listed price. Please indicate these requirements under Please Indicate Choice at bottom at double the appropriate rate.
- Trade Show Electrical (TSE) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your equipment. All electrical installations and connections to all electrical service should be made by a TSE electrician. TSE will not be responsible for any damage or loss to any equipment, component, computer hardware or software, and/or any damage or injury to any person caused by the installation, connection, or plugging in of any electrical outlet by person other than a TSE electrician.
- Electricity will be turned on 30 minutes prior to show open and will be turned off within approximately 30 minutes after show close.
- OUTLET LOCATION & DISTRIBUTION** — All electrical outlets will be installed on the floor at the draped backwall of in-line and peninsula booths. **Any additional power drops or locations are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis.**
- TSE JURISDICTION (Requires labor and/or material)** — All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.**
- ELECTRICAL LABOR (See Electrical Labor Order Form)** — Labor rates are subject to labor contract effective at time of show. Labor before 8:00 a.m. and after 3:30 p.m. and Saturdays, Sundays, and holidays will be at the Overtime Rate. A 25% supervision fee will be charged for all electrical labor when exhibitor or exhibitor's supervisor is not present, with a \$50.00 minimum. Starting time can only be guaranteed when labor is requested for the start of the working day at 8 a.m. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing.

PRICE LIST

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
120V MOTOR & EQUIPMENT OUTLETS			
6001	5 Amp / 500 Watts	\$ 103.50	\$ 155.25
6002	10 Amp / 1000 Watts	\$ 186.40	\$ 279.60
6004	20 Amp / 2000 Watts	\$ 244.65	\$ 367.00
6005	30 Amp / 3000 Watts	Call for quote	
1Ø 208V MOTOR & EQUIPMENT OUTLETS			
6006	10 Amp	\$ 323.70	\$ 485.55
6007	20 Amp	\$ 458.65	\$ 688.00
6008	30 Amp	\$ 515.30	\$ 772.95
6009	60 Amp	\$ 685.35	\$ 1028.05
6010	100 Amp	\$ 911.80	\$ 1367.70
6012	200 Amp	\$ 1478.10	\$ 2217.15
3Ø 208V MOTOR & EQUIPMENT OUTLETS			
6013	10 Amp	\$ 431.35	\$ 647.05
6014	20 Amp	\$ 611.25	\$ 916.90
6015	30 Amp	\$ 686.90	\$ 1030.35
6016	60 Amp	\$ 913.40	\$ 1370.10
6017	100 Amp	\$ 1215.25	\$ 1822.90
6019	200 Amp	\$ 1970.30	\$ 2955.45

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
3Ø 480V MOTOR & EQUIPMENT OUTLETS			
6021	20 Amp	Call for quote	
6022	30 Amp	Call for quote	
6023	60 Amp	Call for quote	
6024	100 Amp	Call for quote	
6025	200 Amp	Call for quote	
TRANSFORMER(S)			
Used to boost 208V to 230V – Circle outlets requiring boost.			
6020	Boost Amp (\$75 min.)	Price/Amp \$ 3.00	\$ 4.50
LIGHTS			
Price includes outlet and labor for light only.			
6026	150 Watt ¹	\$ 179.25	\$ 268.90
6027	Double 150 Watt ¹	\$ 235.25	\$ 352.90
6028	250 Watt Krypton ¹	\$ 255.00	\$ 382.50
6029	Overhead Quartz ²	\$ 411.50	\$ 617.25
ACCESSORIES			
6060	Plug Strip / 6 way	\$ 16.00	\$ 16.00
6061	Extension Cord, 15 Feet	\$ 20.00	\$ 20.00

Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

¹On Stanchion, In-line Booths Only.
²May require labor and/or lift at additional charge not available at some locations.

PLEASE INDICATE CHOICE

Do you need dedicated and 24 hour power?
 Yes No

To receive the advance rate, the booth layout form (Form H3) or a scaled plan for electrical distribution must be attached to this form or emailed to: ccrissman@ges.com

PLACE ORDER HERE

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.				
1. Total All Items Ordered				\$
2. Payment Enclosed				\$

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____
 AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____
X

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International Disaster Recovery Symposium

Sheraton San Diego Hotel & Marina • September 18 - 20, 2005

DISCOUNT DEADLINE DATE:
September 5, 2005

**PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.
TO DETERMINE IF YOU NEED ELECTRICAL LABOR, PLEASE READ THIS FORM CAREFULLY.**

- All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

IMPORTANT INFORMATION & RATES

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (1/2) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES.** All rates are subject to change if necessitated by increased labor and material costs.

ADVANCE LABOR RATES AS FOLLOWS IF ORDERED BY ABOVE DEADLINE DATE:

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	ELECTRICIAN \$ 79.00 per hour	AERIAL LIFT \$ 299.00 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$ 158.00 per hour	\$ 299.00 per hour

REGULAR LABOR RATES AS FOLLOWS IF ORDERED AFTER ABOVE DEADLINE DATE:

Straight Time	Monday through Friday 8:00 AM to 4:30 PM	\$ 102.50 per hour	\$ 299.00 per hour
Overtime	All other times Monday through Friday, and all day on Saturdays & Sundays	\$ 205.25 per hour	\$ 299.00 per hour

PLEASE INDICATE SERVICE

PLACE ORDER HERE

- TSE SUPERVISED (OK TO PROCEED)**
Please complete "Booth Layout" form (H-3)
TSE will supervise labor to:
- Distribute power under carpet.
- A 25% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.*

- EXHIBITOR SUPERVISED (DO NOT PROCEED)**
Exhibitor will supervise.
- Indicate workers needed for installation and dismantling

➤ **TSE is responsible for the Following:**

- Power Distribution**
- E1 - Concealed wiring in walls, headers, or displays
 - E2 - In front of hard walls at the back of booth
 - E3 - Above tile floor
 - E4 - Distribution from outlets to equipment
- Equipment Connections**
- E5 - Electrical motors and/or controls
 - E6 - Breaker panels or power distribution panels
 - E7 - Interconnection between equipment
 - E8 - Electrical apparatus equipment wiring

- Lights**
- E9 - Separately attached light tracks
 - E10 - Track light heads
- General Lighting**
- E11 - Fluorescent/Incandescent
 - E12 - Overhead
 - E13 - Lighting mounted separate to exhibit structure
 - E14 - Light boxes
 - E15 - Neon

- Other Electrical**
- E16 - Co-axial cable runs to booths
 - E19 - Specify type:
- Satellite Dish Installation and/or Assembly**
- E20 - Exhibitor supplying satellite
- Booth to Booth Cable Runs**
- E25 - Specify type:

- Monitors**
- E26 - Quantities:
 - E27 - Size:
 - E28 - Mounted to:
 - E29 - Counter top
 - E30 - Suspended Truss
 - E31 - Wall of structure
- Video Antenna Feeds**
- E34 - Please specify:
- Projection Equipment**
- S1 - Type:
 - S2 - Quantity:
 - S3 - Mounted to wall of structure
 - S4 - Mounted to ground-supported truss
 - S5 - Mounted to suspended truss
 - S5 - Other:

- Video Walls**
- S6 - Dimension of completed wall
 - S7 - Monitor on suspended truss
 - S8 - Monitor connected to cameras
 - S9 - Power requirements for wall:
 - S10 - Forklift required
- Lighting - Dimmable Programmable**
- S11 - Robotic and/or moving lights
 - S12 - Theatrical Lighting:
 - S13 - Lekos
 - S14 - Parcans
 - S15 - Fresnels
 - S16 - Studio and motion picture lights
 - S17 - Other:

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF WORKERS	LABOR RATE	TOTAL
	AM	AM				\$
	PM	PM				\$
	AM	AM				\$
	PM	PM				\$
	AM	AM				\$
	PM	PM				\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

1. Total Labor Ordered	\$
2. 25% (\$50.00) GES Supervision	\$
3. Payment Enclosed	\$

Please estimate the number of electricians and hours per electrician needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

COMPANY _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

AUTHORIZED CONTACT SIGNATURE _____ AUTHORIZED CONTACT - PLEASE PRINT _____ DATE _____

X



Sheraton San Diego

HOTEL & MARINA
Sheraton San Diego Hotel & Marina
Telecommunications Order Form
EXHIBITORS

Revised 10-8-03

Group Name: _____

Event Information:

Company Name: _____

Dates of Conference: _____

On Site Contact: _____

Telephone No. _____

Fax No. _____

Email address: _____

Room & Booth No. _____

Hotel Contact: _____

Billing Information:

Credit Card No. _____

Expiration Date: _____

Name on Card: _____

Billing address: _____

City, State _____

Country, Zip _____

Authorized signature: _____

*Discount Price applies only if payment is received 14 Days in advance of event dates

QTY	High Speed Connection Services	*Discount Price (14 Days in advance of event dates)	Standard Price	Amount
	T1 Internet connection –1 IP address Computer must have NIC and TCP/IP loaded	\$1500*	\$1,800	
	Additional IP address at same location (booth)	\$100 per IP	\$125 per IP	
	Telephone Services			
	Analog Line only (modem use) + usage	\$300	\$400	
	Analog Line w/ phone set + usage	\$350	\$375	
	Additional Services			
	Hub rental – 8 port	\$100	\$150	
	Networking Technical Support	\$85/hour		
		TOTAL CHARGE		\$

*Damaged and lost equipment billed at cost +25%

*All orders must be accompanied with CC info or advance payment.

Fax or Mail Form with booth number and layout to:

Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, CA 92101
Tel. 619-692-2353
Fax. 619-692-2326

DRJ Fall World 2005®
September 19 – 21, 2005
Sheraton San Diego Hotel and Marina
San Diego, CA

OFFICIAL CONTRACTOR

Rentsys®
800.955.5171
979.595.2711 fax
www.rentsys.com

Official Computer & Audio Visual Rental Order Form

LCD & Plasma Display	Show Rate	Qty.	Total
17" NEC OR DELL FLAT PANEL DISPLAY (1280 x 1024) Black	\$ 165.00		
17" SAMSUNG FLAT PANEL DISPLAY (1280 x 1024)	Call for pricing & availability		
18" NEC LCD FLAT PANEL DISPLAY (1280 x 1024) White or Black (circle one)	\$ 245.00		
19" DELL LCD FLAT PANEL DISPLAY (1280 x 1024) Black	\$ 295.00		
20" NEC LCD FLAT PANEL DISPLAY (1280 x 1024) White or Black (circle one)	\$ 325.00		
30" NEC LCD FLAT PANEL DISPLAY (1280 x 768) Black	\$ 845.00		
37" HITACHI PLASMA DISPLAY (1024 x 768) Black	\$ 995.00		
40" NEC LCD FLAT PANEL DISPLAY (1280 x 768) Black	\$ 1,395.00		
42" NEC PLASMA DISPLAY (1024 x 768) Black	\$ 895.00		
50" PIONEER PLASMA DISPLAY (1280 x 1024) Black	\$ 995.00		
61" PLASMA DISPLAY (1365 X 768) Black	Call for pricing & availability		
WALL MOUNT FOR 15", 17", 18" & 20" FLAT PANEL Tilt or Flat (circle one)	\$ 35.00		
WALL MOUNT FOR 30", 37", 40", 42", 50" & 61" FLAT PANEL Tilt or Flat (circle one)	\$ 50.00		
COBRA OR TUBE FLOOR STAND FOR 37", 42", 50" & 61" FLAT PANEL	\$ 150.00		
Computer Monitors	Show Rate	Qty.	Total
17" NEC SVGA MONITOR (1024 x 768)	\$ 75.00		
21" NEC SVGA MONITOR (1280 x 1024)	\$ 175.00		
29" NEC SVGA MONITOR (1280 x 1024)	\$ 365.00		
37" NEC SVGA MONITOR (1024 x 768)	\$ 465.00		
MONITOR CART WITH SKIRT (Supports Up to 29" Monitor)	\$ 45.00		
Desktop Computers (choose operating system below)	Show Rate	Qty.	Total
COMPAQ EVO D300v 1.7GHz, 256MB, 40GB, CD (PENTIUM IV)	\$ 275.00		
DELL OPTIPLEX GX1/733 MHz, 128MB, 13.6GB, CD (PENTIUM III)	\$ 175.00		
DELL OPTIPLEX GX150/1GHZ, 256MB, 40GB (PENTIUM III) Black	\$ 225.00		
DELL OPTIPLEX GX240/2.0 GHZ, 256MB, 40GB (PENTIUM IV) Black	\$ 325.00		
DELL OPTIPLEX GX270/3.0 GHZ, 512MB, 40GB (PENITUM IV) Black	\$ 395.00		
Notebook Computers (choose operating system below)	Show Rate	Qty.	Total
DELL LATITUDE CPxJ/650MHz, 128MB, 18GB, CD, ACTIVE MATRIX (PENTIUM III)	\$ 275.00		
DELL C610/ 1.2GHz, 256MB, 40GB, CD, ACTIVE MATRIX (PENTIUM III)	\$ 495.00		
DELL C640/ 1.8GHz, 256MB, 30GB, CD, ACTIVE MATRIX (PENTIUM IV)	\$ 525.00		
DELL C640/ 2.0GHz, 256MB, 30GB, CD, ACTIVE MATRIX (PENTIUM IV)	\$ 595.00		
IBM THINKPAD/800MHz, 128MB, 20GB, CD ACTIVE MATRIX (PENTIUM III)	\$ 425.00		
Computer Operating Systems	Show Rate	Qty.	Total
WINDOWS 98 WINDOWS 2000 WINDOWS XP OS9.0(MAC) (circle one)	No Charge		
NORTON ANTI-VIRUS (must be added for each computer and/or laptop ordered on this form)	\$ 15.00		
OFFICE 97 OFFICE 2000 OFFICE XP (circle one)	\$ 45.00		
Audio & Video Equipment	Show Rate	Qty.	Total
PROXIMA 6860 DATA PROJECTOR (2400 LUMENS)	\$ 995.00		
20" VIDEO/TELEVISION MONITOR (not for computer use)	\$ 150.00		
25" - 27" VIDEO/TELEVISION MONITOR (not for computer use)	\$ 195.00		
20" VIDEO/TELEVISION MONITOR WITH 1/2" VHS COMBO PLAYER WITH AUTO REPEAT	\$ 250.00		
1/2" VHS PLAYER WITH AUTOREPEAT	\$ 95.00		
DVD PLAYER WITH S-VIDEO OUTPUT OR CD PLAYER	\$ 125.00		
WIRED MICROPHONE HANDHELD LAVALIER (circle one)	\$ 75.00		
UHF WIRELESS MICROPHONE HEADSET LAVALIER (circle one)	\$ 350.00		
POWERED SPEAKER WITH STAND VOLUME CONTROL	\$ 255.00		
SOUND SYSTEMS WITH (2) SPEAKERS/STANDS, (1) 4 CHANNEL MIXER	\$ 425.00		
Printers & Computer Accessories	Show Rate	Qty.	Total
HP 4000 LASERJET PRINTER (16PPM)	\$ 195.00		
YAMAHA STEREO COMPUTER SPEAKERS (for PC)	\$ 15.00		
ETHERNET NETWORK INTERFACE CARD (for PC)	\$ 25.00		
56K INTERNAL MODEM (for PC)	\$ 40.00		
Additional Item:			
Notes:	Subtotal		
	* Show Rate is for entire length of show		
	PLEASE COMPLETE BOTH PAGES		

Show Name: DRJ Fall World 2005®

Location: San Diego, CA

Exhibitor Information

Company Name: _____

Address: _____

Phone: () _____ Fax: () _____

On-Site Contact: _____

On-Site Contact Cell Phone: _____

On-Site Contact E-mail: _____

Show Information

Booth Number: _____

Delivery Date*: (please specify) _____

Delivery Time: 8A-12P 1P-5P Anytime

*Equipment can not be delivered to an empty booth. An authorized representative must sign for all equipment at the time of delivery. If the authorized representative is not available at the specified time indicated above, then additional delivery charges will apply.

Pick-up Date: (please specify) _____

Pick-up Time**: (please specify) _____

** Please allow a three hour window for equipment pick-up.

Payment Information

For your convenience, we will use this authorization to charge your credit card account for your advance order, and any additional amount incurred as a result of show site orders placed by your representative. These charges may include applicable sales tax, labor, material handling, freight and/or delivery. Please complete the requested information below.

Circle One: VISA MasterCard American Express

Account Number: _____

Expiration Date: _____

Card Holder's Name: _____

Signature: _____

Printed Name: _____

Email Address: _____

Charge Summary

Subtotal Previous Page: \$ _____

Delivery Charge: + \$ _____

(1 to 3 items: \$75.00, 4 items and above ask sales associate)*Items ordered after early order deadline are subject to \$150.00 minimum delivery fee.

Sales Tax (7.75%): + \$ _____

Total Charges: \$ _____

* Items ordered after the deadline are subject to availability; any orders placed on-site may be subject to additional charges. E1

Freight & Drayage Charges

In the event that freight and drayage charges are incurred, all expenses will be billed directly to your account.

Terms and Conditions

Full payment, including applicable sales tax is due in advance. Purchase orders are not considered payment unless otherwise approved and accepted in advance by Rentsys.

Rentals

All equipment rentals are based on a "per show" rental unless otherwise specified. Equipment delivered 1 to 2 days prior to the show will be at no additional charge. Rental prices do not include labor, delivery and removal of equipment from your booth unless otherwise specified. Rentsys reserves the right to substitute like equipment.

Rental Agreement

It is understood and agreed that the customer is renting Rentsys equipment for a specified period of time and is responsible for its safe return. Customer agrees to be billed for any damages or loss of the equipment other than caused by normal operation.

Credits

It is your responsibility to advise our service center representative of any problems with any of your equipment, and to check your invoice for accuracy prior to the close of the exhibition.

Cancellations

1. Cancellations of equipment and services must be received 2 weeks prior to show start.
2. If equipment and services have already been provided at the time of cancellation, original charges will apply.

Unpaid Balances

Should there be any unpaid balances at the close of the show, terms will be net, due and payable in Houston, Texas upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will accrue a finance charge of 1.5% per month, which is an annual interest rate of 18%, and future orders will be on a pre-payment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge shall either be applied to reduce the principal unpaid balance or refunded to the payer. This terms and condition agreement shall be governed and construed with the laws of the State of Texas.

Rental Rate

The rental rate charge is valid for the entire show.

Authorized Signature

I have read and understand the above policies.

Authorized Signature: _____

Fax Back: 979.595.2711
Questions? 800.955.5171
E-mail: sales@rentsys.com

If paying by check, please mail to:
Rentsys Tradeshow Division
200 Quality Circle
College Station, TX 77845

DRJ Fall World 2005
San Diego Sheraton Harbor Island
San Diego, California
September 18 – 21, 2005

Rentsys®
Technology Rentals
888-261-3452 Phone
800-569-0941 Fax

DISCOUNT DEADLINE 9/2/05

ONSITE ORDERS ARE LIMITED SO PLEASE ORDER EARLY

EQUIPMENT OPTIONS	Discount	Regular	Qty	Cost
SCANPRINT/LEADS ON DISK Handheld scanner attached to terminal w/printer, Exhibitor receives print out of lead after scanning the bar code. A disk with leads in ASCII delimited format will be provided at show close when the unit is returned. Electrical Requirement < 1 Amp, 110V. Includes one roll of paper = 300 printable leads.	\$250.00	\$270.00		\$
SCANPRINT Handheld scanner attached to terminal w/printer, Exhibitor receives print out of lead after scanning the bar code. Electrical Requirement < 1 Amp, 110V. Includes one roll of paper = 300 printable leads.	\$175.00	\$195.00		\$
CODE READER (Wireless Handheld) Wireless handheld scanner, no display. Simply scan the bar code. Action codes can be added at this time. All scanned leads will be saved and a disk with leads in ASCII delimited format will be provided at show close. No electricity necessary.	\$230.00	\$250.00		\$
SCANREAD (Wireless Handheld) Wireless handheld PDA w/integrated scanner and LCD display. Simply scan the bar code and all the attendee information will appear in the display. Action codes can be added at this time. All scanned leads will be saved and a disk with leads in ASCII delimited format will be provided at show close. No electricity necessary.	\$265.00	\$295.00		\$

ADDITIONAL PRODUCTS & SERVICES	Discount	Regular	Qty	Cost
DELIVERY & SET UP RENTSYS staff will deliver your order directly to your booth (1-2 hours prior to show opening), set up, train your staff and pick up at show close.	\$65.00	\$75.00		\$
PERSONALIZED ACTION CODES RENTSYS will create custom action codes specific to your company's needs. After scanning a prospect's badge simply scan the appropriate code(s). Scans are automatically saved with the prospect's record. There are 20 codes per sheet and each code is limited to 28 characters including spaces. We email you a template to complete once you order.	\$50.00	\$60.00		\$
ADDITIONAL ROLLS OF PAPER	\$10.00	\$15.00		\$

Terms & Conditions All equipment ordered must be picked up at the service desk or delivered by RENTSYS staff prior to the show opening. Unclaimed orders will not receive a refund. Equipment must be returned to service desk one hour after close of show to avoid additional charges. If our staff are required to pick up your equipment there will be a \$100 charge (ordered delivery not included). Renter is responsible for the full replacement cost of the equipment if lost or stolen while in the possession of the renter. All Cancellations received prior to (7) seven days out of exhibitor move in will be charged a \$75 fee inside of (7) days will be charged at full price.	Subtotal	\$
	Sales Tax 00%	\$
	Total	\$

Company:		Ordered by:		
Address:		City:	State:	Zip:
Country:		Email:		
Phone:		Fax:		
Booth #	Onsite Contact:	Onsite Cell:		
Credit Card # (including 3 or 4 digit security code on back)				
Payment Type: <input type="checkbox"/> AMEX <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> CHECK				Exp Date:
Cardholder Signature:		Please complete and fax or mail this form to: Rentsys 206 Wild Basin, Suite 201 Austin, TX 78746 Fax: 1-800-569-0941 Phone: 1-888-261-3452		

Official Lead Retrieval Order Form

