

DRI International's Certification Process

*Professional certification for leaders in continuity
management.*

Agenda

- DRI International – who are we?
- What is certification?
- What certifications are available?
- How do I get certified?
- Keys to success and pitfalls to avoid
- What do I do now?
- How do I maintain my certification?
- Questions?

DRI International – Who Are We?

- A non-profit organization committed to:
 - promoting a base of common knowledge for the continuity management industry
 - certifying qualified individuals within the discipline
 - promoting the credibility, body of knowledge and professionalism of certified individuals
- The industry's premier education and certification program administrator
- More individuals choose to maintain their certification through us than any other organization in our industry (Over 7500 individuals as of January 2009)

What Is Certification?

- Confirmation
 - A high level of knowledge of standard industry practices
 - Practitioner in an industry standard processes
 - Clearly defined level of experience in the industry
 - Evaluation of experience and knowledge by peer group

What Certifications Are Available?

- Five Types of Certification
 - Associate Business Continuity Professional (ABCP)
 - Certified Business Continuity Vendor (CBCV)
 - Certified Functional Continuity Professional (CFCP)
 - Certified Business Continuity Professional (CBCP)
 - Master Business Continuity Professional (MBCP)

- All require minimum base-level of knowledge measured by passing "Qualifying Exam"

- Each has different time and area of experience requirements – verified by online application process

Certification Requirements

	ABCP	CBCV	CFCP	CBCP	MBCP
Reviewed by Commissioner	No	No	Yes	Yes	Yes
Years of Experience	0	2	2	2	5
References Required	0	2	2 Per Area	2 Per Area	2 Per Area
# of PP Subject Areas	0	0	3	5	7
# of Core PP Subject Areas (3, 4, 6, 8)	0	0	1	2	4

ABCP or CBCV Certification Process

Take and pass the
DRI International
"Qualifying Exam"

Complete the
online certification
application

The Certification Program
ABCP and *CBCV*
Process

Receive notification

CFCP or CBCP Certification Process

Take and pass the
DRI International
"Qualifying Exam"

Complete the
online certification
application

The Certification Program
CFCP and *CBCP*
Process

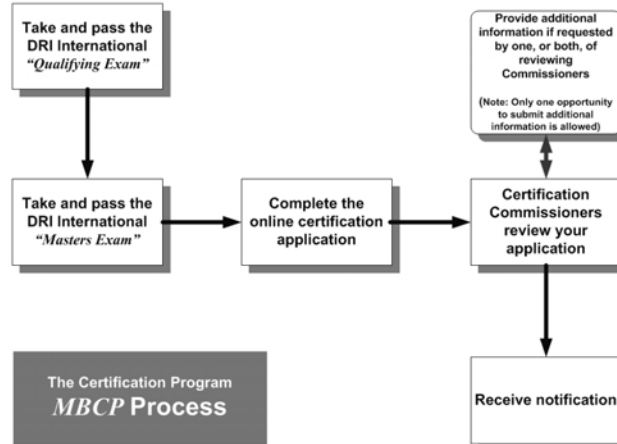
Provide additional
information if requested
by one, or both, of
reviewing
Commissioners

(Note: Only one opportunity
to submit additional
information is allowed)

Certification
Commissioners
review your
application

Receive notification

MBCP Certification Process



Keys to Success & Pitfalls to Avoid

- Keys to success:
 - "Toot your own horn" – Make no assumptions. The application is graded ONLY on what is submitted
 - Use first person narrative (e.g. "I" instead of "we"). We are interested in **your** experience, not your organization's
 - Document **your** experience. Use the Professional Practices (available at www.drii.org)...
 - ...as a reminder of what **you** have done
 - ...as a guide to provide an appropriate, concise response for any given application subject area
 - Use references who can confirm your experience

Keys to Success & Pitfalls to Avoid

- Pitfalls to avoid:
 - Don't assume the application process is a "rubber stamp" once you have passed the qualifying exam. It is a written interview on which you are judged based on the requirements put forth in the Professional Practices document.
 - Don't use the certification designation, on resumes, or CV (e.g. ABCP, CBCV, CFCP, CBCP, or MBCP) before have been officially approved for the certification.
 - Don't duplicate your information in the "What" and "How" sections of the application subject areas.

What do I do now?

- Prepare for the "Qualifying Exam" through education (i.e. courses) or self-study
- Take and pass the "Qualifying Exam" (and/or "Masters Exam" as appropriate)
- Begin documenting your experiences based on the Professional Practices documentation
- Use the online application tutorial at www.drii.org
- Determine the type of certification you want to obtain
- Complete the online application at www.drii.org

How Do I Maintain Certification?

- **CFCP, CBCP and MBCP** certifications require:
 - Continuing Education Activities Points (CEAP) submitted over a two calendar year period (guidelines and points schedules are available at www.drii.org)
 - Annual certification maintenance fee payment
- **ABCP and CBCV** certifications require:
 - Annual certification maintenance fee payment



13



The Industry's Premier Education & Certification Body

The Mission for more than 20 years:

To educate professionals in the best practices for Business Continuity

To maintain a common body of knowledge for Business Continuity

To certify individuals in the discipline of Business Continuity

To promote the credibility & professionalism in Business Continuity

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a non-profit organization

14



A Truly Global Reach

More than 7,500 Certified INDIVIDUALS

In over 95 Countries

Training conducted in more than 45 Countries

A Truly International Organization

Currently: English, Spanish, French, Japanese & Mandarin

This Year: Portuguese & Russian

Next Year: Italian & Korean

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15



On-site Training Available

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16

Questions?

