



THE FORUM ESTABLISHED TO FACILITATE THE EXCHANGE AND DISSEMINATION OF INFORMATION REGARDING ALL ASPECTS OF CONTINGENCY PLANNING IN BOTH THE PRIVATE AND PUBLIC SECTORS, INCLUDING BUSINESS INTERRUPTION AVOIDANCE, BUSINESS RESUMPTION PLANNING, CONTINGENCY OPERATIONS, AND DISASTER RECOVERY PLANNING.

MINUTES
General Membership Meeting
August 18, 2005 3:00 p.m.
MCI Center

Attendees:

Alvord, William	Defense Enterprise Computing Center	Jaeger, Ray	MCI
Bathon, Anna	Bank of America	Juliano, Larry	The File Room
Bausch, Fred	Anheuser-Busch Companies	Laney, Merlin	A. G. Edwards & Sons, Inc.
Bonno, Tim	SBC Services	McDonald, Pat	Fundamentals, Inc.
Brown, Jeff	FBI – St. Louis Field Office	Minicky, Mike	OSHA
Cannon, Michael	A. G. Edwards & Sons, Inc.	Paddock, Milan	Business Continuity Planning, Inc.
Cross, Todd	A. G. Edwards & Sons, Inc.	Schaper, Frank	STARRS
Daniel, Tim	Convergence Communications	Seals, Jon	Disaster Recovery Journal
Dolgin, Harlan	Reuters America, LLC	Smallwood, Lisa	Ameren Services Company
Donley, Dean	Guardsmark, LLC	Thiemann, Mike	MetroWest Fire Protection District
Faintich, David	Anheuser-Busch Companies, Inc.	Thomas, Jr., Paul R.	DRI International
Flanigan, Susan	Consultant	Tognarelli, Gail	MasterCard International
Guy, Shawnee	Anheuser-Busch Companies		

The regular General Membership Meeting of the MidAmerica Contingency Planning Forum was held on Thursday, August 18, 2005, at the MCI Center, beginning at 3:00 p.m.

President Harlan Dolgin welcomed everyone to the meeting, thanked Ray Jaeger and MCI for hosting the meeting, and introductions by all were made around the room.

07/21/05 Meeting Minutes

Minutes of the July meeting are in draft form and will be distributed to the group the week of 08/22.

Program Updates

The next meeting of this group is scheduled for September 15. Details are still being finalized and the announcement will be distributed by 09/02/05. Offers to assist with future meeting sites and speakers should be directed to Ray Jaeger at rayjaeger@yahoo.com or 314-805-7419.

Upcoming Activities

- ❖ National Preparedness Month – September 2005 (www.ready.gov)
- ❖ DRJ Conference – September 18-21, 2005 – San Diego, CA
- ❖ Global Business Continuity Awareness Week – September 18-24, 2005 (www.drii.org/displaycommon.cfm?an=1&subarticlenbr=214)
- ❖ CPM Conference – November 2-4, 2005 – Orlando, FL

New Business

President Emeritus Tim Bonno informed the group the annual Board elections will be held during the November meeting and he is beginning to gather names for nominees for all positions. Nominees must be members in good standing with the group and their membership status is current. Anyone with nominee recommendations or questions regarding the Board positions should contact Mr. Bonno at tb8851@sbc.com or 314-235-9090.



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Featured Presentation

The meeting proceeded to the featured presentation, **Homeland Security Today**. President Emeritus Tim Bonno facilitated the meeting and introduced the presenters:

1. Jeff Brown, Special Agent, FBI, St. Louis Field Office
2. Frank Schaper, Executive Director, STARRS (St. Louis Area Rapid Response System)
3. Mike Thiemann, Metro West Fire Protection District, Region C CERT Coalition Vice President

Highlights of each of their presentations follows:

Homeland Security and the Federal Bureau of Investigation (Jeff Brown)

- ❖ A Joint Terrorism Task Force (JTTF) concept was developed and have responsibilities to:
 - Partner with local, state, and federal agencies to combat terrorism
 - All members have top secret clearances, allowing consistent intelligence flow
 - JTTF concept originated in New York prior to 9/11/01
 - Post 9/11, every major FBI division and resident agency has a JTTF
- ❖ Components of St. Louis Division JTTF include:
 - International Terrorism Squad
 - Domestic Terrorism Squad
 - Auxiliary Components:
 - Weapons of Mass Destruction (WMD) Coordinator
 - Crisis Negotiator
 - Special Agent Bomb Technician (SABT) Program
 - Aviation Support Group
 - Assistant Critical Incident Response Coordinator (ACIRC)
 - Special Operations Group (SOG)
- ❖ Post 9/11, no leads can go unchecked
- ❖ JTTF conducts logical, methodical, and thorough criminal and intelligence investigations on info it receives
- ❖ JTTF disseminates results of the investigations to federal, state, and local partners
- ❖ Examples of info routinely received:
 - Suspicious photography
 - Suspicious financial transactions
 - Suspicious packages
 - Suspicious devices
 - Suspicious activity
- ❖ In the event of a major incident, the St. Louis FBI Field Office:
 - Will activate the Joint Operation Command Center (JOC)
 - JOC serves as central point for all info, intelligence, and investigation
 - JOC is 24-hour state-of-art nerve center, ensuring joint federal response
 - One JOC component is the Tactical Operation Center (TOC)

STARRS (St. Louis Area Rapid Response System) (Frank Schaper)

- ❖ Application made available to attendees to join. They are looking for members from the private sector.
- ❖ The group focuses on coordination, communication, and integration among the member groups.
- ❖ With 8 counties in the metro bi-state regions, there are over 750 government agencies.
- ❖ STARRS members are not emergency responders, but plan for a coordinated response to events.
- ❖ Local public sector groups work together to support events
- ❖ Some things being worked on through utilization of grant funds include:
 - An interoperable communication plan
 - I.D. credentialing
 - Emergency patient tracking
 - Hazmat teams are being trained to consistent levels across all teams



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CERT Training and the Region CERT Coalition (Mike Thiemann)

- ❖ Homeland security is more than just terrorism preparedness. It includes community involvement, all-hazard preparedness, mitigation, and partnerships.
- ❖ American public involvement is critical to citizen and corporate success.
- ❖ CERT teaches people to learn basic life safety skills
- ❖ Benefits the communities get from CERT include:
 - Greater sense of security, response, and personal control
 - Builds community pride, unity, and patriotism
 - Promotes risk reduction, mitigation and preparedness practices
 - Prepares all for helping others in crises
- ❖ Objectives of CERT training:
 - Explain different types of hazards which the community is vulnerable to
 - Describe functions of emergency service personnel
 - Identify preparatory steps for businesses and communities to take
- ❖ When responding to a disaster, CERT-trained individuals assist in these areas:
 - Locate and turn off utilities if it can be done safely
 - Extinguish small fires
 - Treat injuries
 - Conduct light search-and-rescue efforts
 - Help relieve survivor stress
- ❖ Additional CERT training opportunities include shelter management, community relations, donations management, special needs concerns, debris removal, utilities control
- ❖ Companies considering CERT training should ask:
 - Even with a plan in place, what do I do for immediate response to employees when a major event occurs?
 - How long will it take emergency responders to get to my facility after a major event, such as an earthquake?
 - What liability issues surround development of CERT training?
 - If trained personnel act within the bounds covered under volunteer and Good Samaritan laws, liability will be minimal if any.
- ❖ Response in the first 24 hours must include fire, medical, search/rescue, and team organization
- ❖ Currently, there are 32 regional teams in Missouri's Region C, and it is growing rapidly in St. Louis County.
- ❖ Partners in the corporate community that have started CERT programs include SBC, GKN Aerospace, Monsanto, among others.
- ❖ Companies can get involved by:
 - Signing up at www.RegionCCert.org
 - Contacting their local Office of Emergency Management
 - Visiting their local fire departments and inquiring

Everyone felt the discussion was very beneficial. Numerous questions were fielded by the speakers throughout the meeting.

The attendance prize drawing was next on the agenda. Winners of this month's prizes were:

- Multi-function Safety Tool/Emergency Flashlight – Dean Donley (Guardsmark, LLC)
- 360 degree flexible LED flashlight – Pat McDonald (Fundamentals, Inc.)
- Pocket Ref Guide – Fred Bausch (Anheuser-Busch Companies)

The next Meeting will be on Thursday, September 15, 2005, starting at 3:00 pm. Details are being finalized.

There being no additional business, the meeting adjourned at 5:00 pm.

Recorded by: **Anna M. Bathon, CBCP**
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