



THE FORUM ESTABLISHED TO FACILITATE THE EXCHANGE AND DISSEMINATION OF INFORMATION REGARDING ALL ASPECTS OF CONTINGENCY PLANNING IN BOTH THE PRIVATE AND PUBLIC SECTORS, INCLUDING BUSINESS INTERRUPTION AVOIDANCE, BUSINESS RESUMPTION PLANNING, CONTINGENCY OPERATIONS, AND DISASTER RECOVERY PLANNING.

MINUTES
General Membership Meeting
January 17, 2008 2:00 p.m.
BICK Group

Attendees:

Arnold, Richard	Disaster Recovery Journal	Post, Pat	MasterCard Worldwide
Bathon, Anna	Bank of America	Roeseler, Tom	Bank of America
Davis, Steve	BICK Group	Schmidt, Warren	MasterCard Worldwide
Dempsey, Brandon		Seals, Jon	Disaster Recovery Journal
Drescher, Dan	Charter Communications	Smallwood, Lisa	
Greenway, Roy		Stephenson, Marc	Charter Communications
Hunt, Roger	Concordia Publishing House	Thomas, Paul	DRI International
Jurado, Richard	SAVVIS Communications, Inc	Tognarelli, Gail	Express Scripts
Kimball, Cathy	MasterCard Worldwide	Troglio, Lisa	Booz Allen Hamilton
Kriegshauser, Herman	The Salvation Army	Woerther, Tim	at&t
Moynihan, Matthew	Fusion Risk Mgmt, Inc.	van Zanten, Helena	MasterCard Worldwide
Pelliccione, Peggy	First Bank		

The first 2008 General Membership Meeting of the MidAmerica Contingency Planning Forum was held on Thursday, January 17, at the BICK Group, beginning at the new meeting time of 2:00 p.m.

President Anna Bathon welcomed our returning, AND several new members, and thanked Steve Davis and the BICK Group for hosting the meeting. She encouraged members to contact any of the Board members with suggestions for future meeting topics, meeting sites, or any concerns/comments regarding the Forum. Introductions by all in attendance followed.

A. *Previous Meeting Minutes*

The meeting minutes for the November General Membership Meeting have not yet been distributed.

B. *Program Updates*

MCPF President provided the following upcoming meeting dates:

February 21 – possible Earthquakes Mean Business seminar spokesperson:

Speaker to be determined @ Express Scripts

March 20 – *Topic to be determined @ Concordia Publishing*

April 17 – *Topic to be determined @ Reuters*

C. *Treasurer's Report*

The Treasurer's Report was given by Helena van Zanten. The Forum currently has a balance of **\$2,471.56**.



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D. Membership Report

Roger Hunt, Membership Director, reported current membership is 103 active members. Membership fees for 2008 are now due, along with a completed application. Payments and applications can be given to any of the Board members at our meetings or mailed. Anyone with recommendations or ideas on increasing our membership numbers should contact Roger at roger.hunt@cph.org or 314-268-1378.

E. Upcoming Activities

Upcoming activities that may be of interest to MCPF members include:

- February – Earthquake Awareness Month
- February 1 (Friday) – Earthquakes: Mean Business Seminar, at AT&T Conference Center (801 Chestnut Street, St. Louis). MCPF is a sponsor of the full-day event (8:30am – 4:00pm). There is no charge for the event; space is still available. MCPF will have an exhibitor table set up to inform the attendees on the benefits of our Forum. We'll have an onsite drawing for two free one-year memberships to the MCPF. Board Vice President Gail Tognarelli will be a speaker at one of the afternoon workshops, presenting on "BCP: 101" or "BC for Dummies".
- March 25–28 – SEMA's Annual Spring Conference in Branson, MO
- March 30–April 2 – DRJ Spring World 2008 in Orlando, FL
- May 14–16 – BCP501 Instruction and Certification at Express Scripts. Register online at Disaster Recovery Institute (DRI.org) - www.drii.org/DRII/Courses/wfCourseDescription.aspx?ID=14&PID=0805501STL&FID=MAIN

F. New Business / Announcements / Miscellaneous

DRJ.com website has gone through some remarkable changes recently. Take a moment to look over their new site (a new registration and password setup is required – takes only seconds!). They have enhanced their site to bring the world of DRJ in a more efficient format. The site is easier to navigate, allowing quick access to the information that meets your needs. The site offers an enhanced sense of community! Find BC blogs, monthly podcasts, discussion forums, continuity groups, archived magazines, and more. With one registration and one login, you have a wealth of information at your fingertips.

G. Featured Topic

Today's session was a roundtable discussion focused on the **I-64/40 Closure** and what our businesses have done to reduce the impact on personnel. Highlights from the roundtable include:

- Overall Impact
 - ✓ Most of the businesses represented in today's meeting haven't experienced any major impact from the highway closure.
 - ✓ For the most part, traffic conditions are better now than prior to the closure due to awareness, additional lanes and traffic signal timers.
- Hospitals / Emergency Responders
 - ✓ Second-hand reports of delayed response time and area access
 - ✓ Nothing critical to date



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- Alternative Options Being Used
 - ✓ Carpooling
 - ✓ Public transit
 - ✓ Alternate driving routes
 - ✓ Change in work hours
 - ✓ Working from home
 - ✓ Working from different work site

Following the highway closure discussion, the group moved into a discussion related to basic business continuity. A very good and involved discussion related to BIA importance, management support, and general BC topics ensued. Several good recommendations were made by the members that could help all attendees in improving their own programs.

The Board members fielded additional questions and comments from the attendees.

Following the conclusion of the presentation, the attendance drawing was held. The winners include:

- | | | | |
|----|-----------------|---|-----------------|
| 1) | Marc Stephenson | - | MOON Light Pack |
| 2) | Jon Seals | - | First Aid Kit |
| 3) | Tom Roeseler | - | BCP DVD |
| 4) | Pat Post | - | Flashlight Pack |

*** **CONGRATULATIONS, Members!!!** ***

Steve Davis of Bick Group took several members on a tour of the facility when the meeting concluded.

The next meeting of the MCPF General Membership is scheduled for **Thursday, February 21, at Express Scripts**. We hope to have a speaker from the Earthquake Awareness Seminar present at the February meeting. Announcements will be distributed in early February.

There being no further items for discussion, the meeting concluded at 3:45 pm.

Recorded by:

Peggy Pelliccione

MCPF Secretary

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